



HEAD COACH: Provide Info to Team Members for Registration (2024)

Preparation:

1. Determine which coaches/athletes should register for which team.
2. Set team(s) passcode(s) for the season.
3. Provide to each coach/athlete the appropriate team name and corresponding passcode. If a team member registers for the wrong team, email info@minnesotacycling.org with the member name and correct team.
4. For Conglomerate teams, ensure the athlete or coach registers with the correct team
 - Coaches for conglomerate teams
 - Need only Register for one team, depending on Head Coach Instructions.
 - If being permanently attached to a specific team, provide the coach the team name and passcode for that team.
 - If floating between Conglomerate teams, the HC **might** choose a single team to contain all coaches,
 - Conglomerate series reporting will cover all affiliated members.

Head Coach Communications to Teams for CCN Registration

March 1: CCN is Open for Coach Registration

April 1: CCN is Open for Athlete Registration

These are examples of what the team members will need to complete registration. Customize as desired. For individual teams within a Conglomerate, variations will be needed. (Team Name and Passcode) .

<p><i>Plug this text or similar into an email for a registering coach :</i></p>	<p>Register at https://ccnbikes.com/#!/memberships/minnesota-cycling-association</p> <ul style="list-style-type: none">● Use the Coach Section● Select a Team: ??????????● Click Register● Your Pass-Code to register for the team is ??????????● If you are a<ul style="list-style-type: none">○ returning coach, use your login credentials from last year or○ new coach, create a CCN account with a personal email & establish a password● Follow the guided process through waivers to Payment <p>For assistance contact your team registration contact.</p> <p>Note: Coaches will be able to register their family athletes starting April 1.</p>
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Plug this text or similar into an email for registering an athlete :

Register at <https://ccnbikes.com/#!/memberships/minnesota-cycling-association>

- Use the Athlete Section
- Select a Team: ??????????
- Click Register
- Your Pass-Code to register for the team is ??????????
- If this is for a
 - Returning athlete, use your login credentials from last year or
 - New Athlete, create a CCN account with a personal email & establish a password
- Note the option to register additional family athletes during the process.
- To also register for the racing series, note the link to register during the checkout process.
- Follow the guided process through waivers to Payment

For assistance contact your team registration contact.

Detailed Registration Instructions can be found at <https://minnesotacycling.org/coach-resources/>

For assistance, email info@minnesotacycling.org